

ADELINA SKARRA

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SUMMARY

I am a second-year student at Leeds Beckett University, pursuing a degree in Law with a strong interest in establishing a career within the legal field. Furthermore, I hold a part-time position at Parsons Property Management Services and Careers Teacher.

EDUCATION HISTORY

GCSE | YSGOL GYFUN CWM RHYMNI

September 2016 - July 2021

I achieved 12 GCSE qualifications graded between A* - B;

A LEVELS | COLEG GWENT - CROSSKEYS

September 2021 - June 2023

I studied and passed 4 A Level qualifications at college. These subjects were; English Language and Literature, Law, Art and Design, and Welsh Bacculaureate;

LLB LAW DEGREE | LEEDS BECKETT UNIVERSITY

September 2023 - Present

Level 4 Modules - English Legal System: 72%, The Law of Contract: 61%, Criminal Law: 57%, Public Law: 63%, and Legal and Employability Skills: 64%

SKILLS

Outgoing and enthusiastic;

I am always ready for new challenges, as demonstrated by my experience at Oakwood Solicitors. While clinical negligence is not my desired area anymore, the experience helped me develop skills and knowledge. Stepping out of my comfort zone was challenging, but I embraced it.

Self-motivated and results driven;

My self-motivation led to achievements when I participated in a roundtable discussion on Generative AI. Despite being unprepared, I shared my opinion and was recognised in the Law Society Gazette and at the LegalTech in Leeds conference in 2024.

Adaptable and flexible;

During my time at Parsons Property Management Services, I have shown adaptability, leading to growth and consistency. My responsibilities have grown, and I have been able to work remotely while at university.

Customer Assistance and Support;

Throughout my employment history I have had many opportunities to develop and gain experience with customers and clients.

Bilingual;

As I had a Welsh speaking education until the age of 16, I am bilingual and able to communicate in different languages.

VOLUNTEERING

STUDENT VOLUNTEER | SUPPORT THROUGH COURT

January 2024 - Present

Providing emotional and physical support, in person and over the phone, to Litigants in Person.

PROGRAMMES AND EXPERIENCE

PATHWAYS TO LAW: CARDIFF UNIVERSITY | SUTTON TRUST

I participated in various activities including workshops on CVs and LinkedIn profiles, selected for work experience, attended debates at Cardiff University, and invited to conduct a speech at my graduation ceremony. This opportunity developed my confidence and public speaking skills

EVERSHEDS SUTHERLAND | VIRTUAL UNLOCKED PROGRAMME 2022

Explored legal career paths, received mentorship, and improved public speaking and teamwork skills through presentations.

OAKWOOD SOLICITORS LTD | LEEDS

Improving client care and customer service skills by handling documents and communication. Gaining insights into the daily life and responsibilities of a solicitor to determine suitability for a legal career. Learning to apply legal terminology and legislation to clinical negligence claims

ROUNDTABLE EVENT - GENERATIVE AI | HOSTED BY THE LAW SOCIETY OF ENGLAND AND WALES

Various companies have witnessed advancements in technology enhancing legal services and making legal aid more accessible. Law students are encouraged to utilise AI innovatively while being cautious of plagiarism. The potential benefits of this tool remain uncertain. I discussed my insights with professionals, and they were subsequently highlighted in an article in the Law Society Gazette.

STREET LAW PROGRAMME | THOMAS ROTHERHAM COLLEGE

Presented sessions aimed to inform the students on the nine protected characteristics, understanding what direct discrimination is, and to discuss free speech issues in a workplace context through a case study. This aided me to improve my advocacy skills and I identified a clear growth in my confidence by the last session.

EMPLOYMENT HISTORY

TEACHING ASSISTANT | CAREERS TEACHER - LEEDS

June 2024 - Present

Support teaching staff at different schools. Safeguard and be considerate of children's needs. Assist in lessons and activities where necessary.

EXECUTIVE ASSISTANT | PARSONS PROPERTY MANAGEMENT SERVICES - BLACKWOOD, REMOTE

May 2021 - Present

Transferred data, trained colleagues on new software, coordinated schedules accurately, managed office communication, developed a new website, and processed maintenance reports from tenants to contractors.

RETAIL SALES ASSISTANT | NEW LOOK - CAERPHILLY, BLACKWOOD, LLANTRISANT AND LEEDS TRINITY

August 2021 - December 2023

Unpacked deliveries efficiently, managed customer complaints successfully, achieved personal and store targets, and consistently assisted customers.

ADMINISTRATIVE ASSISTANT | ADEXSI UK - CARDIFF

July 2018 - March 2020

Accurately coordinated itineraries and appointments, managed office communication, organised files, and transferred data between software platforms.

ACTIVITIES

LEGAL LADIES SOCIETY | PRESIDENT

Founded a society at Leeds Beckett University to empower and represent women in law.

ESSEX COURT CHAMBERS - NATIONAL MOOTING COMPETITION 2025

Successfully competed in the first round. The second round is yet to take place.